

DESERT SIDE-TRACS  
A Not-for-Profit Corporation registered in the state of California  
BY-LAWS

Article 1

NAME OF THE ORGANIZATION

This organization shall be known as Desert Side-Tracs. The organization may be referred to as Desert Side Tracs 4x4 Club in promotional literature and in communications with members or non-members.

Article 2

AIMS AND PURPOSES

The primary purpose of Desert Side-Tracs, Inc. (hereafter referred to as “the Club” or “DST”) is to come together as a group of off road enthusiasts who enjoy the outdoors while meeting other off-roaders that enjoy 4-wheeling; camping; and recreation in the outdoors. We adhere to the “Tread Lightly” policy. We encourage 4-wheeling in a safe, secure, and friendly atmosphere while driving and operating our vehicles. We welcome new members, beginners, and veteran off-roaders that enjoy the sport of 4-wheeling.

Article 3

MEMBERSHIP

Section 1. Owners of all makes and models of street legal four-wheel drive vehicles are eligible for membership.

Section 2. Applicants for membership must be at least eighteen years of age (exceptions may be made by the Board of Directors), possess a valid driver's license, and must have insurance coverage on their vehicles as required by the California Department of Motor Vehicles.

Section 3. Candidates for membership must complete (1)one club meeting and (3)three runs within a six month period as guests. A completed and signed DST waiver of liability and indemnity agreement are required by all guests prior to embarking on any club run. Release of liability waivers shall be maintained by the acting Treasurer. Upon completion of these requirements, applicants must complete and submit an application for membership to the Board of Directors of DST. Following review of each application by the Board of Directors, comprised of annually elected officers (Article 5), the applicant will be submitted to DST general membership for approval requiring two-thirds majority approval of members present.

Section 4. Upon completing membership requirements, applicant will be voted upon for membership during a regularly-scheduled DST meeting. Votes totaling two-thirds or more of DST members in good standing present during such meeting will constitute acceptance of the applicant as a new member. At this time, remittance of the current year's dues shall be made by new member to complete the membership process.

Section 5. Membership shall have all rights and privileges granted by the Club By-laws. Family Membership shall have all rights and privileges granted by the Club By-laws. Single, Couples and Family memberships shall each have only one vote for all Club voting. Individual members of a “family” or “couple” may join independently but must pay dues accordingly.

Section 6. Honorary membership may be granted to an individual or family upon approval of membership by two-thirds majority vote of members present, in good standing and voting at a regularly-scheduled DST meeting. Conditions of honorary membership include, but are not limited to, DST legacy memberships and active military service members.

Section 7. All members must conduct themselves in a respectful and orderly fashion at and during all Club activities. Any member behaving in a disrespectful manner or other inappropriate behavior will be subject to expulsion from the Club, upon recommendation of the Board of Directors and by a majority vote of all Club members in attendance at the next regularly scheduled monthly Club meeting.

Section 8. Members shall keep the Club Secretary informed of current contact information and shall notify the Secretary of any change of address, mailing address, email address or telephone number as soon as practicable.

#### Article 4

#### REVENUE AND DUES

Section 1. The Club fiscal year shall be the calendar year - January 1 through December 31.

Section 2. Membership fee (dues) new members: current years dues amount payable upon completion of requirements (see section 4) and before membership vote.

Section 3. Annual membership dues: are payable at the first scheduled meeting in January of each year and are considered delinquent if not paid within 30 days of the due date. Any member whose dues are (3) three months in arrears shall be considered not in good standing, dropped from the organization and not be able to participate in Club runs and events.

Section 4. All current Club officers, honorary, and active duty military members will be exempt from annual dues.

Section 5. Nothing herein contained shall prevent reinstatement of a delinquent member upon payment in full of delinquent dues, with approval of the Board of Directors and a majority vote of members present, in good standing and voting at a regularly scheduled meeting of the Club.

#### Article 5

#### OFFICERS

Section 1. The Officers of DST shall be as follows: President, Vice President, and Secretary/Treasurer.

Section 2. The members nominated to be Officers shall be in good standing at the time of elections.

Section 3. The term of office shall be for the period of one calendar year.

Section 4. Officers shall enter upon their official duties during the first meeting in January, after the election has been completed, and shall serve until their successors have been duly nominated and elected.

Section 5. The duties of the Officers shall be as follows:

A. THE PRESIDENT: The President will act as the Chief Executive Officer of the Club and will preside over

regularly scheduled meetings of the Club and shall have general supervisory responsibilities for the direction of affairs of the Club in accordance with Club policies, rules, and By-laws. The President of the Club will work with the other officers in carrying out the duties of the President.

B. THE VICE PRESIDENT: Shall perform all duties prescribed herein. It shall be the duty to of the Vice President to greet and introduce new and prospective members. In the absence of the President, the Vice President shall perform all the duties of that office, including presiding over regularly scheduled Club meetings.

C. THE SECRETARY/TREASURER: The secretary shall prepare and keep the records and minutes of the regularly scheduled meetings and prepare required correspondence. The Treasurer shall collect all monies due and payable to the Club. The Treasurer shall deposit all such monies in the Club's bank account and shall keep a written record of all such transactions. The Treasurer shall be responsible for the payment of all authorized bills. The accounts and records of the Club shall be open for inspection by any of the elected Officers and any authorized auditor. The books and records will be reviewed and approved by the other Officers of the Club, upon termination of the Treasurer's term of office or upon the Treasurer otherwise leaving the office of Treasurer. The Treasurer shall receive and hold all pending applications for membership in the Club. An annual fiscal report will be prepared and presented to membership at the November or December scheduled club meeting. The report will include but is not limited to year end balance sheet, statement of revenue and expenses, plus future projected revenue and expenses. A review of current membership fees and a recommendation to set the amount for the upcoming year's membership dues will be presented and determined at this time.

Section 6. OFFICER VACANCIES: An Officer position of the Club may be declared vacant for good cause by the two other Officers of the Club or by a majority vote of the Club membership in attendance, in good standing and voting at a regularly scheduled meeting. Good cause may include, but is not limited to: absences from meetings for an extended time; unwillingness or unavailability to fulfill the duties of the Officer position; actions taken contrary to the principles and practices of the Club; or non-participation in Club events or activities. In case of vacancy in the office of President, the Vice President shall succeed to the office of President. In the case of vacancy in the office of the Vice President or Secretary/Treasurer, nominations will be solicited and an election will be conducted by secret ballot at the next regularly scheduled Club meeting. The newly elected Officer will fill the vacancy until the next regular installation of officers in January of the following year.

## Article 6

### NOMINATION AND ELECTION OF OFFICERS

Section 1. Nomination of Club Officers will be conducted during the November meeting of the Club. During or after the October meeting of the Club, members may submit nominations for Officers on the official DST Facebook Group, if (a) they have received confirmation of the willingness of the nominee to be submitted, and (b) the person nominating has given their name at the end of the nomination submission and is a Club member in good standing. Any nominee must be a member in good standing.

Section 2. Election of Officers by secret ballot or viva voce vote shall be conducted during the December meeting of the Club.

Section 3. Each Club member in attendance and in good standing during the December meeting shall cast one vote for each Officer position. The nominee receiving the highest number of votes for the particular Officer position shall be declared elected. Family memberships shall have only one vote, unless individuals of a family have joined the Club individually and have paid dues accordingly. (See Article 3, Section 5 above)

## Article 7

### FINANCE

Section 1. The Secretary/Treasurer shall carry out the fiduciary responsibilities of the organization which include but are not limited to the following procedures:

A. All monetary transactions shall be via a checking account established in the name of Desert Side-Tracs. The signature of the Treasurer, President, or Vice President shall be required on all checks written for approved expenditures of Club funds. The Treasurer shall provide a statement of accounting for all current expenditures and receipts at each regularly scheduled Club meeting.

B. The Memo section of each check shall show the purpose of the expenditure in legible detail, or an itemized statement may be attached.

C. Expenditures of Club funds shall be voted on and approved at regular meetings of the Club prior to checks being written, unless previously authorized by the members.

## Article 8

### SANCTIONED CLUB ACTIVITIES

Section 1. Official Club activities, including all official Club trail runs or other excursions, will be discussed and decided upon during regularly scheduled Club meetings, and will be reflected in the Minutes of Club meetings and on the Club's Facebook page

Section 2. Events will be under the direction of a trip leader. The trip leader shall be the President or his designee. The trip leader will be assigned at the monthly Club meeting where the planned trail run is agreed upon. Trip leaders will be subject to at-will volunteer basis ONLY and no one will be forced to lead as a trip leader. The trip leader will be assisted by the "tail gunner".

Section 3. All events must be conducted in an orderly manner and with safety as the prime factor. Alcohol and/or recreational drugs may not be consumed or used during a scheduled Club run. Anyone determined to be under the influence of alcohol and/or drugs during any Club event is subject to immediate dismissal from the Club. Alcoholic beverages may be consumed after the run if the members are meeting for a planned meal or other event and only after all vehicles are safely off the trail. Members are responsible for compliance with all state, federal and local laws and regulations concerning the use of alcohol and/or drugs.

Section 4. All members are responsible for following the directions of the appointed trip leader throughout the determined duration of an event. No provisions are to be made to permit any member to join an event at any time or location if that provision decidedly interrupts the designated time schedule or plan for the event. Any events held on private property must have the property owners' permission.

Section 5. Members must take full responsibility for their guests. Vehicles may be inspected by the trip leader or designee to ensure its safeness and may be disqualified to participate if found to be mechanically unsafe. All members and guests participating in an event shall abide by the motor vehicle codes of the state concerned, and by the laws and regulations of the city, the county, or the circumstances involved.

Section 6. All other trail runs or activities in which Club members participate are not official Club runs,

unless specifically approved by at least two (2) of the Club Officers. All guests at Club runs are required to complete a Waiver and turn it in to the Trip Leader at the beginning of the run, or they will not be allowed to participate in the run.

Section 7. All members will be responsible for packing out their trash at the end of the run and will, as appropriate, assist in keeping trails clean and enjoyable.

#### Article 9

#### MEMBERS IN GOOD STANDING

Section 1. In addition to each member's responsibility to keep current in dues payments and any other approved payments due the Club, "good standing" will also be interpreted to encompass the principles, policies, and rules published in Club promotional literature, such as the Club Brochure which sets forth the importance of safety, ethics, and the principles of "Tread Lightly."

#### Article 10

#### ASSESSMENTS

Section 1. Assessments may be proposed for any purpose that furthers the goals and activities of DST. Any proposed assessment must be presented, voted upon, and approved by a majority of members present, in good standing and voting at regularly scheduled Club meeting, provided that each Club member in good standing has been informed of such assessment at least 30 days prior to such meeting.

#### Article 11

#### DST MEMBER NOTIFICATIONS

Section 1. It will be deemed sufficient to communicate announcements, Club meeting minutes, election results, and other Club-related business or recreational decisions, actions, or activities to Club members on the official DST Website and Facebook Group.

#### Article 12

#### MEETINGS

Section 1. DST shall meet once each month at a date, time and location determined by the Board of Directors to conduct Club business. Two Club Officers attending a regularly-scheduled Club meeting shall be sufficient to conduct and conclude Club business. An Officer unable to attend a Club meeting can execute a written proxy and deliver it to an attending Officer for a Club meeting for a specific purpose.

Section 2. In the event a quorum of Club Officers is not present at a regularly scheduled Club meeting, and an Officer proxy has not been executed, actions for consideration not covered by proxy shall be in the form of a recommendation to be considered during the next duly constituted Club meeting.

### Article 13

#### AMENDMENTS

Section 1. These By-laws may be amended by a majority vote of members in good standing during a regularly scheduled Club meeting, provided that all the Club members have been informed of the proposed changes to the By-laws within thirty (30) days prior to such meeting.

### Article 14

#### EFFECTIVE DATE

Section 1. These By-laws will be effective on June 12, 2018 and will remain in effect until changed as provided for in the By-laws.